



1.

**EXECUTIVE/PERSONNEL COMMITTEE  
PROPOSED MEETING MINUTES  
JANUARY 3, 2018  
TCRPC OFFICES**

Present: C/Teri Banas, C/Watkins, C/Eakin

Staff: Jim Snell, Linda Thomas-Boyd

Public: Judi Brown Clarke (via telephone)

1. Call to Order

Meeting called to order at 8:10 a.m.

2. Approval of Agenda

**It was MOVED by C/Eakin, SUPPORTED by C/Watkins, to approve the Agenda as presented. MOTION CARRIED UNANIMOUSLY**

3. Approval of Minutes of December 7, 2017

**It was MOVED by C/Watkins, SUPPORTED by C/Eakin, to approve the Minutes of December 7, 2017. MOTION CARRIED UNANIMOUSLY**

4. Advisory Working Group Reports/Bylaws Recommendations

C/Eakin stated that the Working Group had convene at the end of last month, and had come to a consensus on the wording. There was no unanimous agreement on adoption of the amended Bylaws. All members of the Working Group agreed to have the Bylaws reviewed by legal counsel, and the document would then be presented to the full Commission for adoption.

Interim Director Snell presented the Bylaws with the attorney recommendations for review and discussion. The Executive/Personnel Committee reviewed each Article and Section of the Bylaws in detail, including both the attorney's and Working Group's recommendations. Interim Director Snell will provide the Board of Commissioners a memorandum detailing the changes, along with the amended Bylaws.

It was agreed that the Commission would continue to operate under Robert's Rules of Order, and that staff would provide the Executive Committee and any interested Commissioners with informational materials regarding Robert's Rules of Order.

**It was MOVED by C/Eakin, SUPPORTED by C/Watkins, to approve the Advisory Working Groups Reports/Bylaws Recommendations as presented. MOTION CARRIED UNANIMOUSLY**

5. Approval of January 10, 2018 Commission Agenda

**It was MOVED by C/Eakin, SUPPORTED by C/Watkins, to approve the January 10, 2018 Commission Agenda. MOTION CARRIED UNANIMOUSLY**

6. Approval of January 24, 2018 (Annual Dinner) Agenda  
**It was MOVED by C/Eakin, SUPPORTED by C/Watkins, to approve the Agenda for the January 24, 2018 Annual Dinner Meeting. MOTION CARRIED UNANIMOUSLY**
7. Public Comment  
C/Banas and the Executive Committee thanked Judi Brown Clarke for her contributions and hard work for the Executive Committee and Commission during the previous year.
8. Other Business  
C/Watkins advised that the Finance Committee will be meeting on January 10, 2018 at 6:30 p.m.
9. Adjourn  
The meeting adjourned at 9:42 a.m.