



**CAPITAL AREA REGIONAL TRANSPORTATION STUDY (CARTS)
TECHNICAL COMMITTEE
MEETING MINUTES**

February 6, 2018 (Tuesday) at 8:30 a.m.
Tri-County Regional Planning Commission

I. Call to Order/Introductions

Chair Armentrout called the meeting to order at 8:30 a.m. and led the committee in introductions.

II. Approval of Agenda

It was **MOVED** by J. Vrabel, **SUPPORTED** by M. Hannahs, to approve the agenda as printed. **MOTION CARRIED UNANIMOUSLY.**

III. Approval of Minutes

It was **MOVED** by M. Hannahs, **SUPPORTED** by D. Coss, to approve the meeting minutes from January 9, 2018, as printed. **MOTION CARRIED UNANIMOUSLY.**

IV. Opportunity for Public Comment

There is no public comment.

V. Safety Transportation Performance Measures

Planner Tschirhart presented to the committee on Safety Transportation Performance Measures (TPM). TPM require Metropolitan Planning Organizations to evaluate the performance of their transportation investments against federally required measures. The Michigan Department of Transportation (MDOT) has established targets and reports them for the upcoming calendar year in their HSIP annual report. TCRPC must establish HSIP targets or support MDOT's targets. TCRPC had time to review whether to support MDOT's targets or establish their own. Chief Planner Snell added that many MPOs are supporting MDOT's safety targets. The Federal Highway Administration penalty for MPOs not meeting their safety targets is that all available safety money must be spent on safety projects.

The committee had discussions on the timeline for support and the alternative of supporting MDOT's target. After discussion, the committee determined to support MDOT's Safety Transportation Performance Measures for two years.

It was **MOVED** by B. Peterson, **SUPPORTED** by J. Vrabel, to recommend TCRPC support of the MDOT HSIP Safety Transportation Performance Measures to the TCRPC Board of Commissioners. **MOTION CARRIED UNANIMOUSLY.**

VI. FY 2018 TIP Project Status Reports

Planner Strach asked that local agencies to complete a spreadsheet stating the date of general inspections and final plans submittal for FY 2018 projects. Chief Planner Snell asked if any local projects were not anticipating in getting a project obligated in FY 2018. Local agencies confirmed that 2018 projects were on track for obligation.

Planner Strach informed the committee that due to JobNet Phase 2 implementation, Local Agency Programs has requested that final plans for the September Letting be submitted by June 22nd. JobNet will be offline for the first two weeks in July. The committee expressed concerns in the timing and asked if obligation was still going to continue while JobNet is offline. Planner Strach stated that she will follow up on how obligation will be affected.

Update: Planner Strach followed up with the JobNet team and Local Agency Programs, obligation will be able to be done during JobNet being offline. JobNet will need to be updated after Phase 2 goes online.

2045 Socio-Economic Data

Chief Planner Snell gave the committee an update on the Socio-Economic data. He stated that we have met with the local agencies around the region to confirm some of the data being used. Planner Dionne has also been meeting with MDOT and is developing an online tool. When the tool is ready, the committee will be able to review the data. Socio-Economic Data will on the agenda next month for action.

Traffic counts requests just came out. A rotation of 3 years is fine.

VII. Other Business

A. TCRPC Annual Report

Chief Planner Snell stated that the 2017 TCRPC Annual report is available.

B. CARTS Bylaws

CARTS has its own set of bylaws. This may be a topic at a future meeting. Chief Planner Snell stated that the Commission is reviewing their bylaws at this time. CARTS bylaws does give this committee quite a bit authority. CARTS reports directly to the Commission, but is not a standing committee of the TCRPC.

C. Local Agency Reports

Local agencies gave reports on the happenings and projects in their area. Capital Area Airport stated that they would like comments and support to keep American Airlines as a carrier at the airport. Clinton County Road Commission stated that they will be purchasing Rural Surface Transportation Funds from a county in a different Task Force. Ingham County Road Department talked about the Wilson Road extension project at Hagadorn Road. City of East Lansing is moving forward their projects for the May letting.

VII. Adjourn

There being no further business, the meeting was adjourned at 9:09 a.m. MOTION CARRIED UNANIMOUSLY.

2018 CARTS Attendance

MEMBERS	REPRESENTATIVE		1/9	2/6	3/6	4/3	5/1	6/5	7/11	8/7	9/5	10/2	11/6	12/4
Bath Township	Shorkey	D	D	D										
	Wietecha	A												
Capital Area Transit Authority	Funkhouser	D1	D2 A1	D2 A1										
	Arcuicci	D2												
	Hartigan	A1												
	White	A2												
Capital Regional Airport Authority	Sieloff	D	A	A										
	Vrabel	A												
City of Dewitt	Coss	D	A	A										
	Miller	A												
City of East Lansing Community Development	McPherson	D	A	A										
	Roach	A												
City of East Lansing Public Works	House	D	D	D										
	Scheuerman	A1												
	Lacasse	A2												
City of Grand Ledge	Smith	D												
	LaHaie	A												
City of Lansing	Kilpatrick	D		D										
	Rieske	A												
City of Lansing	Johnson	D		D										
	Danke	A												
City of Lansing	Whisler	D	D											
	Craigmile	A												
City of Lansing	Mumby	D	D	D										
	Parry	A												
City of Mason	Hude	D	D	D										
	Heck	A1												
	Baker	A2												
Clinton Area Transit	Benson	D	D	D										
	Gorby	A												
Clinton County Board of Commissioners	Pohl	D	D	D										
	Vacant	A												
Clinton County Road Commission	Armentrout	D	D	D										
	Pulver	A												
Delta Charter Twp. Engineering Dept.	Reed	D	D											
	West	A												
Delhi Charter Twp. Public Service	Miller	D	D											
	Elsinga	A												
DeWitt Charter Twp.	Niewiadomski	D												
	Taylor	A												
Dimondale- Village of	Parisian	D	D	D										
	Hilliard	A												

MEMBERS	REPRESENTATIVE		1/9	2/6	3/6	4/3	5/1	6/5	7/11	8/7	9/5	10/2	11/6	12/4
Eaton County Area Transit	Webb	D	D	D										
	Martin	A												
Eaton County Board of Commissioners	Williams	D1	D1											
	Barnes	D												
	Ballou	A												
Eaton County Road Commission	Hannahs	D	D	D										
	Ballou	A												
Ingham County Board of Commissioners	Cypher	D	D	D										
	Case Naeyaert	A												
Ingham County Road Department	Conklin	D	A	A										
	Peterson	A												
Lansing Charter Twp.	Hayes	D												
	Schultz	A												
Meridian Charter Twp. Planning Dept.	Keiselbach	D	D											
	Oranchak	A												
Meridian Charter Twp. Public Works	Ishraidi	D		D										
	Perry	A												
MDOT -TSC	Spare	D	D	D										
	Thompson	A												
MDOT- CCFC Sec	Doyle	D	D	D										
	none	A												
MDOT University Region	Martin	D	A	D										
	Davis	A												
MSU Campus Park & Planning	O'Donnell	D												
	Kacos	A												
FAA District Office (non-voting)	Vacant	D												
FHWA- Division Office Region V (non-voting)	Dewey	D												
	Pickard	A1												
TCRPC (non-voting)	Chief Planner Snell	D	D	D										
	I	A1												
Total Voting Membership			25	23										
Total Membership Present			26	24										

Others Present:

1/9/18: Christine Barnes, Eaton County; Ken Baker, Tom Silsby, City of Mason; Robert Maffeo, MDOT Planning; Nate Granger, Foth; Will Thompson, MDOT Lansing TSC; Roger Marks, C2AE- Eaton Rapids

2/6/18: Ken Baker, City of Mason; Roger Marks, C2AE- Eaton Rapids; Al Kaltenthaler, C2AE; Gary Bozek, Delta Township